	oking Form	Additional Information
Weekend Code	Please tick the child's present school year	Promotional Code
	P5 P6 P7 S1 S2 S3 S4 S5 S6 School	
		Travel Will your child be joining one of our Travel Options? YES NO
Child's Details (PLEASE PRINT)	School	If YES, which of the Travel Options shown in the Weekend leaflet would you like to book?
Surname	If primary 7, indicate School to be attended next year.	
First Name		Who would your shild like to share accommodation with?
Usually Known As	Special Requirements	Who would your child like to share accommodation with? ((Maximum of three names permitted)
Date of Birth Male Female	Vegetarian Health Needs	
	Allergies or Special Dietary Requirements	
Parent's/Guardian's Details	Please give brief details - we may contact you for more information	
Surname		Payment
First Name Title		I enclose (please tick):-
Postcode		£20 Deposit Full Payment
Address		Tick method of payment. Cheque Postal Order Cash
		For Cheques and Postal Orders, please make payable to Scripture
		Union Scotland and write the Weekend Code on the back.
Telephone	My child is under 16 and I do not wish either photo or v publicity purposes.	video footage of them to be used for Scripture Union Scotland
Telephone (incl STD Code)	What prompted you to make this particular booking?	- Please tick most appropriate
Mobile	School Presentation Friend	Booked Before
- Famil	Family Member SU Scotland Website	Google Search Other Publication (places state)
Email	Church SU Publication	Other Publication (please state)
SU Scotland Weekend Boo	oking Form	Additional Information
SU Scotland Weekend Boo	Please tick the child's present school year	Additional Information Promotional Code
Weekend Code	Please tick the child's present school year	Promotional Code
	Please tick the child's present school year	Promotional Code Travel
Weekend Code	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the
Weekend Code Child's Details (PLEASE PRINT)	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year.	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book?
Weekend Code Child's Details (PLEASE PRINT) Surname	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the
Weekend Code Child's Details (PLEASE PRINT) Surname First Name	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year.	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with?
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with?
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with?
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with?
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with? (Maximum of three names permitted)
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with? (Maximum of three names permitted) Payment I enclose (please tick):-
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female First Name First Name Title	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with? (Maximum of three names permitted) Payment I enclose (please tick):- £20 Deposit Full Payment Tick method of payment. Cheque Postal Order Cash
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details First Name First Name Postcode	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements	Promotional Code Travel Will your child be joining one of our Travel Options? If YES, which of the Travel Options shown in the Weekend leaflet would you like to book? Who would your child like to share accommodation with? (Maximum of three names permitted) Payment I enclose (please tick):- £20 Deposit Full Payment Tick method of payment.
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details First Name First Name Postcode	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements Please give brief details - we may contact you for more information	Promotional Code
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details First Name First Name First Name Postcode	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements Please give brief details - we may contact you for more information My child is under 16 and I do not wish either photo or vegublicity purposes.	Promotional Code
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname First Name First Name Title Postcode Address Telephone (incl STD Code)	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements Please give brief details - we may contact you for more information	Promotional Code
Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname First Name First Name Title Postcode Address Telephone	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements Please give brief details - we may contact you for more information My child is under 16 and I do not wish either photo or vegublicity purposes. What prompted you to make this particular booking?	Promotional Code
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname First Name First Name Title Postcode Address Telephone (incl STD Code)	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements Please give brief details - we may contact you for more information My child is under 16 and I do not wish either photo or we publicity purposes. What prompted you to make this particular booking?	Promotional Code
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname First Name Postcode Address Title Telephone (Ind STD Code) Mobile Email	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School School If primary 7, indicate School to be attended next year. Special Requirements Vegetarian Health Needs Allergies or Special Dietary Requirements Please give brief details - we may contact you for more information My child is under 16 and I do not wish either photo or vegublicity purposes. What prompted you to make this particular booking? School Presentation Friend Family Member SU Scotland Website	Promotional Code
Weekend Code Child's Details (PLEASE PRINT) Surname First Name Usually Known As Date of Birth Male Female Parent's/Guardian's Details Surname First Name Postcode Address Title Telephone (ind STD Code) Mobile Email	Please tick the child's present school year P5 P6 P7 S1 S2 S3 S4 S5 S6 School	Promotional Code

Ferms & Conditions

date when balance of fees requires to be paid in provisional place. Details of the deposit and the when booking deposit is required full are given below:

- Weekends: £20 deposit; balance due three weeks before
- Snowsports Holiday and Sailing Holiday: £100 deposit: balance due six weeks before
- All other Holidays: £50 deposit; balance due six weeks before

online payment system allows you to make a Details of the amount payable and the due date Payment may be made by Maestro, Visa, Delta, Mastercard, cheque, postal order or cash. The payment whenever you wish and for whatever amount you wish. Payments made by credit card will incur a transaction charge of 3% of the value of the payment. Payments made by debit card returned to us by your bank, we may charge you will be sent with your Confirmation of Booking. will not incur a transaction charge. If cheques are an administration fee.

Cancellations

leader. confirmation email to the email address you gave Should you wish to cancel a holiday, please contact us by email, phone or letter. Once the cancellation has been made, we will send a

us when making the booking.

If you cancel after the full payment is due you For information about cancellation insurance see below. If it becomes necessary for us to cancel an event, an alternative holiday will be offered, or are liable for the full cost of the holiday the full amount paid will be refunded. The deposit is non-refundable

Making a Change

confirmation to the email address you gave us the change has been made, we will send a you require to change information which you have sent us as part of the booking process, please contact us by email, phone or letter. Once when making the booking.

Programme

Please Inform Us

Not all activities listed at each site will necessarily

weather conditions.

circumstances make this necessary, for example,

to ensure your child's welfare right from the start of the holiday. Most of our holidays offer accompanied travel from more than one location. the outward and return journey when you information for the activities offered at each event. Most holidays allow your child to choose which activities to participate in, so they may not be available at all events. See the individual event This is mainly by private coach or public transport. However, on some occasions, we will use minibuses or private cars. We always ensure an appropriate ratio of travel leaders to children We need to know your choice of travel option for Accompanied travel is arranged to most holidays. have time to take part in all the offered activities. Accompanied Travel to Holidays of any allergies or special dietary requirements. We may contact you for more information. A the holiday and must be completed and sent to In order to ensure that we have volunteer staff and facilities to meet your child's needs, you should inform us of any health, disability, social while on holiday. Please complete the basic more detailed Health Form will be sent before the holiday with your child. Young people with special needs are welcome at SU Holidays. Please phone for advice and we will try to find a suitable holiday. If your child's first language is not or behavioural needs which may affect your child health details requested when making your booking. It is particularly helpful to know details English, please contact us for advice.

Behaviour

changes up to four weeks before the start of complete the booking, as it is important for us to Eight weeks before the start of the holiday, or two weeks before the start of the weekend, we will send you Travel Instructions and remind you of your chosen arrangement. We will accept plan well ahead to ensure your child's welfare. however, if you are unable to you will be We reserve the right to send home any child whose behaviour is compromising their own or or adversely affecting the enjoyment and well-being of others. In these circumstances, we expect you to collect your liable for any expenses incurred in returning your child home. In these circumstances, no refund safety, will be available.

t is understood that by making a booking you are

preserving the purpose and benefits of the activity. If you would like more information on giving permission for your child/ward to take part in the activities listed, as well as the general We do all we can to reduce the risks whilst the risks relating to a specific activity, please activities such as swimming, indoor and outdoor games, crafts and the Christian teaching which child may not have participated in before. There Many of our holidays include activities that your will always be some real risks involved in these. make up the programme at each holiday. **Understanding Activity Risks**

Safety & Supervision contact us.

Optional Extras supervision. We maintain a high ratio of adults to (and contribute to their own costs) in order to accredited via a careful vetting and selection process, which includes obtaining a PVG Scheme Record for all volunteers. Everyone is placed in a first, and we ensure high levels of adult run SU Scotland events. Our volunteers are small group under the immediate care of an adult The safety and welfare of the young people come young people; some are SU Scotland employees, but most are volunteers who give their own time

Insurance climbing and trekking. Activities such as Scotland and work continuously to improve our We are licensed by AALA to provide watersports, swimming, canoeing, kayaking and other outdoor running residential events for young people in events and ensure that we meet or exceed pursuits are always supervised by qualified instructors. We have many years of experience current legislation. All the minibuses we use have seat belts. SU events have an excellent safety record, which we strive to maintain.

booking is confirmed. While every endeavour will be made to implement the programme as published, we reserve the right to make alterations should

Photographs & Filming

Holidays are used in SU Scotland publicity materials, including our website. Anyone over 16 years of age has the right to decide for themselves if they want their photos to be taken and used. We will make this clear to all holiday participants and will respect their wishes. If you have an objection to photographs of your child under 16 years being used for such purposes, please tell us when making your booking. Photographs will not be made available to any other parties.

If there is any problem during a holiday, we

on the website and printed publicity) in the first instance. If the problem is not dealt with to your satisfaction, please contact us either in writing or by phone as soon as possible. Scripture Union Scotland has a written complaints procedure that is available on request. We are always keen to would like to know as soon as possible so that we can do our utmost to put it right. Please ask your child to mention it to the Team Leader (named find ways to make our holidays even better. Please note:

- start of a weekend. After this time it will NOT be Our normal method of communication will be possible to Join the accompanied travel. Any by email. Please supply your email address when making your booking. alteration to the travel arrangements to or from

contact us by email, phone or letter. We will confirm this change to you by email. holiday must be

Own Travel to Holidays

times will be sent 2 weeks prior to the start of weekends and 8 weeks prior to the start of all Parents may choose to make their own travel arrangements. Details of arrival and departure other holidays.

Please note that the Own Transport option usually involves collecting your child midafternoon on the day of departure for weekends and around 10am for our longer holidays.

Accommodation, all food, activities, deposit (non Included in your Holiday

INCLUDED are: activities and trips shown as refundable) and travel costs to and from specified locations, unless otherwise stated. NOT Optional Extras, personal spending money, cancellation and personal accident insurance.

Many longer holidays offer Optional Extras at an additional cost, usually in the range of £10 to £30, which is payable in cash at the holiday. A full holiday programme is provided even if you don't choose any of these extras. Details of how to select Optional Extras will be sent 6 weeks before the holiday. There will be a response date on the form - if you do not respond prior to this date, we cannot guarantee a space will be available for your child to take part in that activity.

Optional Extras are not offered at our weekend

accident or in case you need to cancel. We will send you details of a competitively priced policy with your Confirmation of Booking. Please note that to be covered for cancellation, you should Insurance. We strongly recommend that you take out insurance to cover belongings, personal SU Holidays are covered by Public Liability take out insurance as soon as possible after your

Sometimes photographs and films taken on SU

Complaints

longer holidays and up to the Tuesday before the • We reserve the right to refuse any booking.

intimated to us.

Terms & Conditions

your provisional place. Details of the deposit and the date when balance of fees requires to be paid in deposit is required when full are given below:

- Weekends: £20 deposit; balance due three Snowsports Holiday and Sailing Holiday: £100 weeks before
 - deposit: balance due six weeks before
- All other Holidays: £50 deposit; balance due six weeks before

Mastercard, cheque, postal order or cash. The Details of the amount payable and the due date will be sent with your Confirmation of Booking. Payment may be made by Maestro, Visa, Delta,

online payment system allows you to make a amount you wish. Payments made by credit card returned to us by your bank, we may charge you payment whenever you wish and for whatever will incur a transaction charge of 3% of the value of the payment. Payments made by debit card will not incur a transaction charge. If cheques are an administration fee.

Cancellations

Should you wish to cancel a holiday, please contact us by email, phone or letter. Once the cancellation has been made, we will send a confirmation email to the email address you gave us when making the booking.

leader.

- If you cancel after the full payment is due you are liable for the full cost of the holiday
- The deposit is non-refundable

For information about cancellation insurance see below. If it becomes necessary for us to cancel an event, an alternative holiday will be offered, or the full amount paid will be refunded.

Making a Change

Should you require to change information which the change has been made, we will send a confirmation to the email address you gave us you have sent us as part of the booking process, please contact us by email, phone or letter. Once when making the booking.

Please Inform Us

and facilities to meet your child's needs, you while on holiday. Please complete the basic more detailed Health Form will be sent before the holiday and must be completed and sent to special needs are welcome at SU Holidays. Please phone for advice and we will try to find a suitable In order to ensure that we have volunteer staff should inform us of any health, disability, social or behavioural needs which may affect your child health details requested when making your booking. It is particularly helpful to know details We may contact you for more information. A the holiday with your child. Young people with holiday. If your child's first language is not of any allergies or special dietary requirements. English, please contact us for advice.

We reserve the right to send home any child Behaviour

others' safety, or adversely affecting the enjoyment and well-being of others. In these circumstances, we expect you to collect your child, however, if you are unable to you will be liable for any expenses incurred in returning your whose behaviour is compromising their own or child home. In these circumstances, no refund will be available.

It is understood that by making a booking you are giving permission for your child/ward to take part in the activities listed, as well as the general games, crafts and the Christian teaching which activities such as swimming, indoor and outdoor make up the programme at each holiday.

Understanding Activity Risks

child may not have participated in before. There We do all we can to reduce the risks whilst preserving the purpose and benefits of the activity. If you would like more information on the risks relating to a specific activity, please Many of our holidays include activities that your will always be some real risks involved in these.

contact us.

Optional Extras supervision. We maintain a high ratio of adults to young people; some are SU Scotland employees, but most are volunteers who give their own time (and contribute to their own costs) in order to run SU Scotland events. Our volunteers are The safety and welfare of the young people come first, and we ensure high levels of adult accredited via a careful vetting and selection process, which includes obtaining a PVG Scheme Record for all volunteers. Everyone is placed in a small group under the immediate care of an adult Safety & Supervision

Optional Extras are not offered at our weekend We are licensed by AALA to provide watersports, climbing and trekking. Activities such as swimming, canoeing, kayaking and other outdoor pursuits are always supervised by qualified running residential events for young people in Scotland and work continuously to improve our events and ensure that we meet or exceed current legislation. All the minibuses we use have seat belts. SU events have an excellent safety instructors. We have many years of experience record, which we strive to maintain.

Programme

While every endeavour will be made to implement the programme as published, we reserve the right to make alterations should circumstances make this necessary, for example, weather conditions.

information for the activities offered at each event. Most holidays allow your child to choose Not all activities listed at each site will necessarily be available at all events. See the individual event which activities to participate in, so they may not have time to take part in all the offered activities.

Accompanied travel is arranged to most holidays. Accompanied Travel to Holidays

 We reserve the right to refuse any booking. changes up to four weeks before the start of Please note: longer holidays and up to the Tuesday before the start of a weekend. After this time it will NOT be complete the booking, as it is important for us to two weeks before the start of the weekend, we possible to join the accompanied travel. Any This is mainly by private coach or public transport. However, on some occasions, we will use minibuses or private cars. We always ensure an appropriate ratio of travel leaders to children to ensure your child's welfare right from the start accompanied travel from more than one location. We need to know your choice of travel option for the outward and return journey when you plan well ahead to ensure your child's welfare. Eight weeks before the start of the holiday, or will send you Travel Instructions and remind you of your chosen arrangement. We will accept alteration to the travel arrangements to or from of the holiday. Most of our holidays offer

contact us by email, phone or letter. We will to us. Please confirm this change to you by email. holiday must be intimated

Own Travel to Holidays

weekends and 8 weeks prior to the start of all arrangements. Details of arrival and departure times will be sent 2 weeks prior to the start of Parents may choose to make their own travel other holidays.

Please note that the Own Transport option afternoon on the day of departure for weekends usually involves collecting your child and around 10am for our longer holidays.

INCLUDED are: activities and trips shown as Accommodation, all food, activities, deposit (nonrefundable) and travel costs to and from specified locations, unless otherwise stated. NOT cancellation and personal accident insurance. Optional Extras, personal Included in your Holiday

additional cost, usually in the range of £10 to choose any of these extras. Details of how to Many longer holidays offer Optional Extras at an £30, which is payable in cash at the holiday. A full select Optional Extras will be sent 6 weeks before the holiday. There will be a response date on the we cannot guarantee a space will be available for holiday programme is provided even if you don't form - if you do not respond prior to this date, your child to take part in that activity.

Insurance

out insurance to cover belongings, personal accident or in case you need to cancel. We will send you details of a competitively priced policy that to be covered for cancellation, you should SU Holidays are covered by Public Liability Insurance. We strongly recommend that you take with your Confirmation of Booking. Please note take out insurance as soon as possible after your

Photographs & Filming booking is confirmed.

Sometimes photographs and films taken on SU Holidays are used in SU Scotland publicity materials, including our website. Anyone over 16 themselves if they want their photos to be taken participants and will respect their wishes. If you have an objection to photographs of your child years of age has the right to decide for and used. We will make this clear to all holiday under 16 years being used for such purposes, when making your booking. Photographs will not be made available to any please tell us other parties.

If there is any problem during a holiday, we Complaints

child to mention it to the Team Leader (named on the website and printed publicity) in the first satisfaction, please contact us either in writing or Scotland has a written complaints procedure that is available on request. We are always keen to would like to know as soon as possible so that we can do our utmost to put it right. Please ask your instance. If the problem is not dealt with to your by phone as soon as possible. Scripture Union find ways to make our holidays even better.

- Our normal method of communication will be by email. Please supply your email address when making your booking.

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